OFFICIAL PROCEEDINGS OF
The Board of Health
OF THE CITY OF LANSING

Proceedings Jan. 16, 1941

Lansing, Michigan,

January 16, 1941.

The Board met in regular session and was called to order by the President, Mr. Broadbent.

ROLL CALL

Present—Messrs. Broadbent, Gibbons, Larrabee, Mullen, Stitt, Yale.—6.

Absent—Messrs. Bailey and McIntyre. —2.

The minutes of the previous session were approved.

COMMUNICATIONS

A communication was received from the Lansing Dairy Company relative to milk supply for the Lansing City Hospital.

Referred to the Purchasing Committee.

The Fire Prevention Bureau made certain recommendations for fire protection at the Lansing City Hospital, which were referred to the Committee on Buildings for action.

Mr. Gibbons reported that it would be desirable to instal a control on the water heating apparatus which is being installed at the hospital at an expense of $75.00.

By Mr. Gibbons—

That an additional $75.00 be allowed on the contract for water heating equipment, with the R. A. Pennington Stoker Sales.

Carried.

REPORTS OF OFFICERS

Dr. Vanderslice filed written reports of the activities of officers and employes of the Health Department and also a report for the year 1940, which were received and placed on file.

RESOLUTIONS

By Dr. Yale—

That Dr. Martin be given a leave of absence to attend an intitute for one week and a supplyman be employed during his absence.

Carried.

By Mr. Gibbons—

That Dell Moon be employed as clerk in the Building Department until May 1, 1941, at the salary provided in the budget for that department.

Carried.

The Board adjourned.

BERTHA RAY,
City Clerk.

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OFFICIAL PROCEEDINGS OF
The Board of Health
OF THE CITY OF LANSING

Proceedings Feb. 20, 1941

Lansing, Michigan,

February 20, 1941.

The Board met in regular session and was called to order by the President, Mr. Broadbent.

ROLL CALL

Present—Messrs. Bailey, Broadbent, Gibbons, McIntyre, Mullen, Stitt, Yale.—7.
Absent—Mr. Larrabee.—1.

The minutes of the previous session were approved.

COMMUNICATIONS

A communication was received from Chas. H. Reed relative to installing a low water cut-off control for the water heater at the Lansing City Hospital, for $35.00.

By Mr. Gibbons—
That the low water cut-off be installed at a cost of $35.00.

Carried.

A report was received from Chief Inspector Thos. P. Hetu, of the Hartford Steam Boiler Inspection and Insurance Company, stating that the objects examined at the Lansing City Hospital had been examined and required no attention at this time.

Received and placed on file.

An offer was received from the Wolverine Typewriter Company relative to prices on an adding machine at the Lansing City Hospital.

Laid on the table.

A letter was received from the Council Ways and Means Committee requesting that the Board have its budget ready by March 10, 1941.

Referred to the Ways and Means Committee of the Board.

REPORTS OF OFFICERS

Dr. Vanderslice filed reports of the activities of the officers and employes of the Health Department for the month of January, 1941, which was placed on file.

REPORTS OF COMMITTEES

The Committee on Ways and Means submitted a proposed budget which was discussed by the Board.

RESOLUTIONS

By Mr. Stitt—

That the budget, as submitted by th Committee on Ways and Means, be adoptec

Carried.

By. Dr. McIntyre—

That the matter of corrections of th heating system at the Lansing City Hos pital be referred to the Building Committe

Carried.

The Board adjourned.

BERTHA RAY,

City Clerk.

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OFFICIAL PROCEEDINGS OF
The Board of Health
OF THE CITY OF LANSING

Proceedings March 21, 1941

March 21, 1941.

The Board met in regular session and was called to order by the President, Mr. Broadbent.

ROLL CALL

Present—Messrs. Bailey, Broadbent, Stitt, Yale.—4.

Absent—Messrs. Gibbons, Larrabee, McIntyre, Mullen.—4.

The minutes of the previous session were approved.

COMMUNICATIONS

A message from Mr. J. H. Larrabee was received.

REPORTS

Reports of the activities of the officers and employes of the Department were filed by Dr. Vanderslice.

RESOLUTIONS

By Mr. Bailey—

That an oxygen tent be purchased at not to exceed $100.00.

Carried.

By Dr. Yale—

That the Chairman of the Committee on Buildings submit a plan for making room for a tool room in the garage at the Lansing City Hospital.

Carried.

The Board adjourned.

BERTHA RAY,
City Clerk.

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OFFICIAL PROCEEDINGS OF
The Board of Health
OF THE CITY OF LANSING

Proceedings April 17, 1941

BOARD OF HEALTH
OF THE CITY OF LANSING

April 17, 1941.

The Board of Health met in regular session and was called to order by the Vice-President, Mr. Bailey.

ROLL CALL

Present—Messrs. Bailey, Larrabee, Mullen, Stitt, Yale.—5.
Absent—Messrs. Broadbent, Gibbons, McIntyre.—3.

By Mr. Stitt—

That the minutes of the previous session be approved and that all action taken at that session of the Board be approved.
Carried.

COMMUNICATIONS

A letter was received from Dr. S. D. Kramer in which he expressed appreciation for cooperation in securing serum.

Received and placed on file.

A communication was received from the City Plan Commission relative to the desirability of cooperation between the Building Department and the City Plan Commission.

The communication was placed on file and Mr. Fox requested to attend the next meeting.

REPORTS OF OFFICERS

Reports of officers and employees of the Department for the Month of March, 1941, were received and placed on file. A condensed report was also filed.

The Committee on Sanitation presented a proposed program for examining and licensing operators of pasteurizing plants.

By Dr. Yale—

Resolved, That all newly established pasteurizing plants hereafter licensed by the Lansing Board of Health, shall be located within a radius of six miles of the City Hall, Lansing.
Carried.

The Committee on Sanitation filed the following report:

1. Hereafter, a milk plant license shall be issued to a pasteurizing plant only when each person operating the pasteurizer in that plant shall have a city pasteurizing license.

2. A City Pasteurizing license shall be issued only to those persons who have written the examination given by the Board of Health, and who have proved their knowledge of the requirements of the City Milk Ordinance, and the public health aspects involved in the handling and pasteurizing of milk and milk products.

Each applicant for pasteurizing license shall be required to furnish proof of freedom from any communicable disease.

A pasteurizing license shall be issued each year without charge, and shall be renewed or revoked at the discretion of the Board of Health or its authorized representative.

Laid on table.

Dr. Yale was excused from the meeting.

Mr. Bailey reported relative to the subject of storage facilities for tools at the Lansing City Hospital and recommended that no building be constructed at this time.

By Mr. Stitt—

That the report of Mr. Bailey be accepted and placed on file.
Carried.

Dr. McIntyre and Mr. Broadbent arrived

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COMMITTEE REPORTS

The Committee on Bonds and Contracts reported that the following bonds for Users of Poisonous Gas had been filed and recommended that they be approved:

Wm. E. Young
Harry P. Sinclair, d/b/a Kilzol Exterminating Co.
Edward VanCore.

By Dr. McIntyre—

That the bonds of Wm. E. Young, Harry P. Sinclair and Edward VanCore be and are hereby approved.
Carried. Yeas 6; Nays 0.

RESOLUTIONS

By Mr. Larrabee—

That the resolution relative to pasteurizers located more than six miles from the City Hall be and is hereby rescinded.
Carried.

By Mr. Stitt—

That the report of the Committee on Pasteurizing Plants be accepted and laid on the table.
Carried.

By Dr. McIntyre—

That the Employment Committee be authorized to engage a janitor for the Health Center.
Carried.

The Board adjourned.

BERTHA RAY,
City Clerk.

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OFFICIAL PROCEEDINGS OF
The Board of Health
OF THE CITY OF LANSING

Proceedings May 15, 1941

May 15, 1941.

The Board met in regular session and was called to order by Dr. Yale.

ROLL CALL

Present—Messrs. Broadbent, Gibbons, Larrabee, Mullen, Stitt, Yale.—6.
Absent—Messrs. Bailey, McIntyre.—2.

The minutes of the previous session were approved.

ELECTION OF OFFICERS

By Mr. Gibbons—

That Mr. Broadbent be elected President of the Board for the ensuing year.
Carried unanimously.

Mr. Broadbent nominated Mr. Bailey for Vice-President.

By Mr. Stitt—

That nominations be closed and Mr. Bailey declared elected Vice-President of the Board.
Carried unanimously.

Mr. Broadbent then presided.

COMMUNICATIONS

An application was received from Jesse H. Chalker offering his services as inspector of chimneys and other masonry.

By Mr. Gibbons—

That the application lay on the table.
Carried.

A communication was received from the Leo A. Tilford Co. relative to some needed changes in radiators.

Referred to the Committee on Buildings with power to act.

Mr. Johnson, outside man at the Lansing City Hospital, was present and asked for a raise in pay.

Pete Costello was present in regard to approval of the renewal of his beer tavern license.

A communication was received from Frank Stabler recommending Mr. Costello.

Reports of Mr. Turney, Sanitary Inspector, and of F. D. Beadle, Case Worker for the Bureau of Venereal Disease, filed reports on Mr. Costello's tavern and Mr. Turney advised that the license renewal be not approved.

By Mr. Gibbons—

That the recommendation of Mr. Turney be adopted regarding the beer license of Mr. Costello.
Carried.

Mr. Fox and Mr. Caldwell, of the Building Department, were present in regard to a letter from the Plan Commission.

By Mr. Larrabee—

That the Secretary invite a committee from the Plan Commission to meet with the Board of Health for the purpose of discussing co-operation between the departments, in City Plan work.
Carried.

REPORTS OF OFFICERS

Dr. Vanderslice filed reports of officers and employes of the department during the month of April, 1941, which was received and placed on file.

Mr. Turney, Sanitary Inspector, recommended that the following regulations be adopted by the Board:

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REGULATIONS

PASTEURIZER PERMIT

It shall be unlawful for any person to engage in, or for any person to cause or permit an employee to engage in operating a pasteurizer for the processing of pasteurized market milk or milk products unless the person operating such pasteurizer shall have first obtained and shall have a valid permit to do so, which permit shall be issued by the Department of Health of the City of Lansing. Application for such permit shall be made in writing to the Department of Health and shall contain such information as they may require. The applicant shall satisfy the Department of Health that he is fully qualified and that he possesses a thorough knowledge of all provisions of the City Milk Ordinance and the state dairy laws pertaining to pasteurization. Such permit shall not be transferable. Any pasteurizer's permit herein provided for, may be revoked by the Department of Health for violation by the permittee of any of the provisions of the City Milk Ordinance and the state dairy laws of Michigan.

By Dr. Yale—

That the recommendation of Mr. Turney for issuing permits to pasteurizers be adopted.

Carried.

Definition: A Beer Tavern is any place of business devoted mostly to serving beer for consumption on the premises.

Regulation: Where beer is sold for consumption on the premises to both men and women, at least two toilets must be provided, and men's toilets must be additionally equipped with a urinal with automatic flush.

All toilets must be located on the same floor as the beer establishment and must be well lighted, and ventilated to the outside by means of a window or other form of ventilation approved by the Department of Health. Whenever this requirement necessitates changes, in one or both, or more, toilets, these changes must be completed within thirty (30) days.

Each beer tavern must provide lavatory, or lavatory facilities, equipped with soap, water, and sanitary towels.

By Mr. Gibbons—

That the recommendations of Mr. Turney regarding Beer Taverns be adopted.

Carried.

RESOLUTIONS

By Mr. Stitt—

That the employment of the personnel of the Board be deferred until the next meeting of the Board and the present staff continue until then.

Carried.

By Mr. Gibbons—

That Mr. Johnson, yard man at the Lansing City Hospital, be given an increase in pay of $10.00 per month beginning May 15, 1941.

Carried.

By Mr. Larrabee—

That Margaret Zirbes and Nellie Blake be given six weeks leave of absence with pay.

Carried.

By Mr. Larrabee—

That the Building Division be asked to present to the Board their schedule for vacations for the future.

Carried.

By Mr. Gibbons—

That an adding machine be purchased for the Lansing City Hospital.

Lost.

The Board adjourned.

BERTHA RAY,

City Clerk.

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OFFICIAL PROCEEDINGS OF
The Board of Health
OF THE CITY OF LANSING

Proceedings, June 19, 1941

Lansing, Michigan,
June 19, 1941.

The Board of Health met in regular session and was called to order by the President, Mr. Broadbent.

ROLL CALL

Present—Messrs. Bailey, Broadbent, Gibbons, Larrabee, McIntyre, Mullen, Stitt, Yale.—8.

Absent—None.

Mayor Hughes was present and addressed the Board, expressing his desire to become familiar with the work and problems of the Board of Health and stating his intention to be available at all times for conference or assistance.

The minutes of the previous session were approved.

COMMUNICATIONS

A letter was received from the Secretary of the Ingham County Kennel Club, with a copy of resolutions adopted by that organization in which it recommended that because of the prevalence of rabies a quarantine of all dogs should be made effective at once and continue until September 15, 1941, and that in order to be beneficial such quarantine should be strictly enforced.

By Mr. Stitt—

That a copy of the letter from the Ingham County Kennel Club be sent to the Chief of Police.

A petition from residents on Ottawa Street, between Butler Boulevard and Logan Street relative to some action being taken to abate the nuisance caused by the large number of starlings which flock to that vicinity, was referred to the Board of Health by the City Council.

The petition was received and placed on file.

An application was received from Ida Mae Beck for a position as school nurse.

Referred to the Committee on Nurses.

REPORTS

Dr. Vanderslice filed reports of the activities of the officers and employes of the Board of Health during the month of May, 1941, together with a condensed report, which were received and placed on file.

Mr. Mullen, of the Committee on Bonds and Contracts, recommended that the bond of Charles H. Keeley filed with his application for a license to use poisonous gases, be approved.

By Mr. Mullen—

That the bond be approved as recommended by the Committee.
Carried.

RESOLUTIONS

By Mr. Bailey—

That the rule suggested by Mr. Turney relative to location of pasteurizing plants be not adopted.
Carried.

By Mr. Stitt—

That the present personnel of the Department be employed temporarily.
Carried.

By Dr. McIntyre—

That the recommendation of the Sanitary Inspector be concurred in by this Board and his decision reported to the Bonds and Contracts Committee of the City Council.
Carried.

By Dr. McIntyre—

That this Board adjourn until the regular September meeting.
Carried.

BERTHA RAY,
City Clerk.

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SERVICE

Service Pay Roll	308.64
G. M. Truck Sales Co.	167.35
Morrill Brothers	43.80
Duplex Truck Co.	36.86
Mill Supplies Corp.	24.94
General Distributing Corp.	12.81
Tubular Service Corp.	11.84
Foster J. Whitmyer	1.05

TRAFFIC

Traffic Pay Roll	75.00
Eagle Signal Corp.	405.92
Lyle Signs, Inc.	59.39
Beurmann-Marshall, Inc.	4.15
F. D. Hayes Electric Co.	1.85

TREASURER

Parking Meter Pay Roll	72.53
Uarco United Autographic Register Co.	102.24
Weissinger Paper Co.	83.14
Michigan National Bank	3.14
Edington Rug Company	2.20

By Ald. W. R. C. Smith—

Resolved by the City Council of the City of Lansing:

That the foregoing claims be allowed and the City Clerk be and she is hereby directed to draw orders on the City Treasurer for the amount allowed each claimant, respectively.

Adopted by the following vote:

Yeas—Ald. Bassett, Coller, Crego, Dell, Graham, Larkin, LeClear, Russell, C. A. Smith, L. J. Smith, W. R. C. Smith, Snyder, Starkweather.—13.
Nays—None.

Council adjourned.

BERTHA RAY,
City Clerk.

Lansing, Michigan,

June 30, 1941.

OFFICIAL PROCEEDINGS OF
The City Plan Commission
OF THE CITY OF LANSING

Proceedings June 26, 1941

June 26, 1941,
Circuit Court Attorney Room,
Lansing, Michigan.

The City Plan Commission met in regular session and was called to order by Chairman, Victor G. Leyrer.

ROLL CALL

Present—Mayor Hughes, Coms. Leadley, Leyrer, Mills, Oswald, Stoppel, Wood, Ald. LeClear (Council Committee), City Engineer Glenn Manz.

Absent—Coms. Eckert, Ludwig, Ald. Larkin and L. Smith (Council Committee).

ZONING

Moved by Commissioner Stoppel, supported by Commissioner Leadley, that the request for the re-zoning of the property located at 1006 Jerome Street from "B" Residence District to "C" Commercial District for use and occupancy **be denied.**

Motion carried.

HEARING

The public hearing on the resolution setting forth the area to be designated as the State Capitol Development Area was called to order at 4:10 P. M., June 26, 1941, in the City Council Room and was adjourned by Chairman Victor G. Leyrer at 5:00 P. M. Various persons interested in property within this area were present and expressed their views.

GENERAL ORDER

The Committee on Public Lands and Streets reports as follows:

"The resolution of June 19, 1941, setting forth the area to be designated as the State Capitol Development Area, be adopted by the City Plan Commission and be made a part of the Master City Plan of the City of Lansing inasmuch as there were no serious objections raised at the public hearing held June 26, 1941." 7 yeas; No nays.

Moved by Commissioner Mills, supported by Mayor Hughes, that the area set forth as the State Capitol Development Area be and is hereby made and adopted as a part of the Master Plan of the City of Lansing.

Motion carried. 7 yeas; No nays.

Motion by Commissioner Wood, supported by Commissioner Mills, that the area designated as the State Capitol Development Area be zoned to "B" Residence Class for use and occupancy and "B" Height and Area Class.

Motion carried. 7 yeas; No nays.

Board adjourned.

EVANS E. BOUCHER,
Secretary.

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OFFICIAL PROCEEDINGS OF
The Board of Health
OF THE CITY OF LANSING

Proceedings Sept. 18, 1941

September 18, 1941.

The Board met in regular session and was called to order by the President, Mr. Ralph Broadbent.

ROLL CALL

Present—Messrs. Bailey, Broadbent, Gibbons, Larrabee, Mullen, Stitt.—7.
Absent—Dr. McIntyre.—1.

The minutes of the previous session were approved.

COMMUNICATIONS

The resignation of Dr. Wayne O. Martin, Clinician at the Health Center, was received.

By Mr. Bailey—

That the resignation of Dr. Martin be accepted.

Lost.

By Mr. Stitt—

That the President of the Board appoint a Committee to confer with Dr. Martin and the City Administration.

Carried.

Application was received from Ida Mae Beck for appointment as nurse at the Lansing City Hospital in case of a vacancy.

Referred to the Committee on Employment.

Application for appointment as Janitor at the Health Center was received from Chauncey J. Wyman which was received and placed on file.

A large number of applications for appointment as Health Officer were received.

An offer was received from Claude Benedict to sell the house at 133 N. Homer St. for a nurses home.

Referred to the Building Committee.

A letter was received from Frank T. Munger expressing the appreciation of the entire neighborhood in the vicinity of 1032 Poxson Avenue for eliminating a nuisance caused by stagnant water.

Received and placed on file.

REPORTS

Dr. Vanderslice filed reports of the activities of the officers and employes of the Department during the months of June, July and August, 1941, which were received and placed on file.

RESOLUTIONS

By Mr. Gibbons—

That the selection of a successor to Dr. Vanderslice as Health Officer be left to a committee consisting of Dr. McIntyre, Mr. Stitt and Mr. Broadbent.

Carried.

By Mr. Gibbons—

That the matter of necessary repairs at the Lansing City Hospital be referred to the Building Committee with power to act.

Carried.

The Board adjourned.

BERTHA RAY,
City Clerk.

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OFFICIAL PROCEEDINGS
The Board of Health
OF THE CITY OF LANSING

Proceedings Oct. 23, 1941

October 23 1941.

The Board met in regular session and was called to order by the Vice-President, Mr. Bailey.

ROLL CALL

Present—Messrs. Bailey, Gibbons, Larrabee, McIntyre, Mullen, Stitt.—7.
Absent—Mr. Broadbent.—1.

The minutes of the previous session were approved.

COMMUNICATIONS

An application was received from Melva R. Corbin, R.N., for appointment at the Lansing City Hospital in case of a vacancy.

The application was received and referred to the Employment Committee and the Nurses Committee.

REPORTS OF COMMITTEES

Mr. Gibbons reported that the Committee on Employees had made temporary appointment of Mr. Lester Mingus as Janitor and Mrs. Victoria A. Murray as Laundress at the Lansing City Hospital.

By Mr. Gibbons—

That the appointments of laundress and janitor at the hospital be confirmed.
Carried.

The Special Committee on appointment of a Health Officer was divided as to the candidate and no written report was made.

Dr. McIntyre, minority member of the Committee explained his reasons for disagreeing with the other two members of the Committee.

Mr. Stitt and Mr. Broadbent explained their stand on hiring a man with a degree in Public Health work.

REPORTS OF OFFICERS

Dr. Vanderslice filed reports of officers and employees of the Department for the month of September, 1941.

By Mr. Gibbons—

That the choice of a Health Officer be left to the Special Committee consisting of Dr. McIntyre, Mr. Broadbent, Mr. Stitt and Dr. Vanderslice.

By Mr. Stitt—

That the resolution be amended to read: That the Committee be requested to present the names of candidates for Health Officer to the Board for their approval.
Carried.

The Board adjourned.

BERTHA RAY,
City Clerk.

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OFFICIAL PROCEEDINGS
The Board of Health
OF THE CITY OF LANSING

Proceedings Dec. 18, 1941

Lansing, Michigan,
December 18, 1941.

The Board met in regular session and was called to order by the President, Mr. Broadbent.

ROLL CALL

Persent—Messrs. Bailey, Broadbent, Gibbons, Larrabee, McIntyre, Mullen, Stitt, Yale.—8.
Absent—None.

The minutes of the last meeting were approved.

COMMUNICATIONS

A communication was received from Harry J. Hornberger, dentist at the Health Center, stating that he had been called to active duty in the United States Army Dental Corps and asked for a leave of absence from January 15, 1942, for the duration of the present emergency.

By Dr. McIntyre—
That the request be granted.
Carried.

A communication was received from G. J. Turney relative to the granting of a beer license to Pete Costello.

By Mr. Bailey—
That the Board approve the granting of a beer license to Pete Costello.
Carried.

REPORTS OF COMMITTEES

The Special Committee appointed to make recommendations relative to the employment of a Health Officer reported orally. Mr. Stitt and Mr. Broadbent recommended the employment of Dr. Higgins and Dr. McIntyre reported in favor of Dr. Town.

After extended discussion on the subject, a vote was taken on the two candidates with the following result: Dr. Higgins received five votes and Dr. Town received three votes.

By Mr. Larrabee—
That the vote for Dr. Higgins be made unanimous.
Carried.

REPORTS OF OFFICERS

Reports were filed for the months of October and November, 1941, on the activities of the officers and employes of the Health Department.
Placed on file.

Dr. McIntyre of the Employment reported that Ida Mae Beck had been employed temporarily at the Lansing City Hospital.

RESOLUTIONS

By Dr. McIntyre—
That the appointment of Ida Mae Beck as nurse at the Lansing City Hospital be made permanent.
Carried.

By Mr. Gibbons—
That the President of this Board notify Dr. Higgins of his appointment as Health Officer at the same salary paid to Dr. Vanderslice and with the understanding that the appointment is on a yearly basis.
Carried.

By Mr. Larrabee—
That in case Dr. Higgins does not accept the appointment as Health Officer, the appointment be offered to Dr. Town.
Carried.

By Dr. McIntyre—
That this Board commend Dr. E. R. Vanderslice for his fine services to the Health Department and extend the sympathy of its members to him for his present illness.
Carried.

By Dr. McIntyre—
That Dr. Yale investigate the possibility of replacing Dr. Harry Hornberger and make recommendations to this Board.
Carried.

By Mr. Stitt—
That the action of this Board limiting employment of dentist and other others to full time work be waived for the duration of the emergency if necessary.
Carried.

The Board adjourned.

BERTHA RAY,
City Clerk.

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